# Position-Specific Training Academy

In a partnership between the South Carolina Emergency Management Division (EMD), South Carolina State Fire, the Palmetto Incident Support Team (IST), the All-Hazards Incident Management Teams Association (AHIMTA), and FEMA's Emergency Management Institute (EMI), we announce an opportunity for Incident Management Team (IMT) members to participate in the 2023 AHIMTA Mid-Year Academy.

**Courses Offered – # of Days:**
- L0956 – Liaison Officer – 3
- L0960 – Division/Group Supervisor – 3
- L0975 – Finance/Admin Unit Leader – 3
- L0962 – Planning Section Chief – 4
- L0958 – Operations Section Chief – 4
- L0950 – Incident Commander – 5

**Academy Dates and Times:**
- October 30–November 3, 2023
- Hours will be 0830–1630 daily
- All courses will begin on Monday, October 30

Students must attend all sessions of their delivery.
**All class times are Eastern Time (ET).**

**Location:**
- Columbia, SC
- SC State Fire Campus
  141 Monticello Trail
  Columbia, SC 29203

**Course Description, Goal, or Continuing Education Units (CEUs):**
For course-specific information, please refer to the National Preparedness Course Catalog (https://www.firstrespondertraining.gov/frts/npccatalog?catalog=EMI).

**Who Should Attend:**
NIMS ICS Position-Specific training shall be completed by personnel who will be required to gain a certificate of training and the credentials to function in an ICS Organization, such as an IMT, as a member of the Command, General Staff, or as a Unit Leader.

**Selection Criteria:**
These criteria will be verified on the student enrollment request by endorsement of the Authority Having Jurisdiction (AHJ), such as the State Training Officer (STO) or the Course Manager.

**Prerequisites:**
The required prerequisites to these courses are:
- IS-0100: Introduction to the Incident Command System (ICS), ICS-100
- IS-0200: Basic Incident Command System for Initial Response
- E/L/G0300: Intermediate Incident Command System for Expanding Incidents
- *E/L/G 0400: Advanced Incident Command System for Complex Incidents, ICS-400
- IS-0700: An Introduction to the National Incident Management System (NIMS)
- IS-0800: National Response Framework (NRF), An Introduction

*\* Not required for students in L0960 or L0975*

Other recommended (not required) courses:
- E/L/G0191: Emergency Operations Center/Incident Command System Interface
- O 305: Type 3 AHIMT Training Course (U.S. Fire Academy)
- O 337: Command and General Staff Functions for Local IMTs (U.S. Fire Academy)

**Application Review:**
Please review the ***"Special Instructions"*** at the end of this training opportunity.

# TRAINING OPPORTUNITY

**To Apply:**
*Step 1:* Register on the [AHIMTA registration site](https://ahimta.org/event-5341236) (https://ahimta.org/event-5341236). You will then receive a course invitation/coupon code.

*Second Step*: Visit the National Emergency Training Center [Online Admissions Application](https://training.fema.gov/netc_online_admissions) (https://training.fema.gov/netc_online_admissions) to complete the course application. ***Ensure you attach your prerequisite certificates to your course application.***

**Attendance Requirements:**
Students may not miss more than a total of 10% of the instruction and activities to receive a certificate.

**Testing and Remediation Policy:**
*Course Exam (closed book):*
- Anyone not meeting the 75% final exam for the course will be given one opportunity for remediation.
- Students will be given one opportunity to retake the exam after remediation and will again have up to 1 hour to complete the second exam. Remediation, re-testing, and grading must be completed within 1 hour of the end of the course.
- A second instance of a student not meeting the minimum exam requirement will result in the student having to register for a future delivery.

**Request for Accommodation:**
If you require a reasonable accommodation (sign language interpreters, Braille, CART, etc.), please make the request NLT 15 days prior to the class start date. When making any requests, please provide details on the accommodation; however, DO NOT include medical or other personal information that is protected under the Privacy Act of 1974 or the Health Information Privacy Protection Act (45 CFR Part 160 Subparts A and E of Part 164). Last-minute requests will be accepted; however, they may not be possible to fulfill. Please indicate any requests as part of your admissions application. Any additional questions should be directed to NETC Admissions by email at [netcadmissions@fema.dhs.gov](mailto:netcadmissions@fema.dhs.gov).

**Special Instructions:**
*Timeline:*
- AHIMTA Registration Deadline (first step): September 15, 2023
- Student EMI Application Deadline (second step): September 29, 2023
- Student Selection Date: October 13, 2023

***Notes: Student agency is responsible for all travel and per diem costs. There are no stipends for this delivery. Do not make travel arrangements or incur any cost until the SC STO has notified you.***

**AHIMTA Registration Point of Contact:**
For additional information regarding AHIMTA Education and Training programs or other issues, contact Morgan Burke, at (562) 810-3600 or by email at [Morgan@ahimta.org](mailto:Morgan@ahimta.org).

**SC STO Point of Contact:**
For additional information regarding the State Training Officer, contact Kristine Craig, (803) 737-8649 or by email at [kcraig@emd.sc.gov](mailto:kcraig@emd.sc.gov).

**EMI Point of Contact:**
For additional information, contact the Course Manager, Robert Patrick, at (301) 447-1297 or by email at [robert.patrick@fema.dhs.gov](mailto:robert.patrick@fema.dhs.gov).